



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Award Notice Abstract (Ref No.: 3689220)

Status: Updated

<p>Reference Number: 8651196</p> <p>Control Number: 2022-05-051</p> <p>Bid Notice Title: Procurement of services of a Tour Operator for the LAS Mid-Year Assessment</p> <p>Approved Budget: Php272,000.00</p> <p>Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)</p> <p>Classification: Goods</p> <p>Category: Travel, Food, Lodging and Entertainment Services</p> <p>Applicable Procurement Rules: Implementing Rules and Regulations</p> <p>Funding Source: Government of the Philippines (GOP)</p>	<p>DEPARTMENT OF TOURISM 351 Sen. Gil Puyat Avenue Makati City Metro Manila, NCR, Philippines</p> <p>Awardee : JUAN PASYALAN TRAVEL AND TOURS</p> <p>Contact Person : REBECCA CARTAÑO LANDICHO</p> <p>Address : 1045 ME, PADRE BURGOS STREET, BARANGAY UNO Cabuyao Laguna, Region IV-A, Philippines</p> <p>Designation : OWNER</p> <table border="1"> <thead> <tr> <th data-bbox="416 701 443 723">#</th><th data-bbox="555 723 911 745">Product/Service/Project Name</th><th data-bbox="1074 723 1158 745">Budget</th></tr> </thead> <tbody> <tr> <td data-bbox="416 779 432 801">1</td><td data-bbox="448 757 1007 824">TOUR OPERATOR, Procurement of services of a tour operator for the LAS Mid-Year Assessment, 90000000, 1, Lot</td><td data-bbox="1018 779 1174 801">Php272,000.00</td></tr> </tbody> </table> <p>Reason for Award : Single Calculated and Responsive Bid</p>	#	Product/Service/Project Name	Budget	1	TOUR OPERATOR, Procurement of services of a tour operator for the LAS Mid-Year Assessment, 90000000, 1, Lot	Php272,000.00	<p>Award Type: Award Notice</p> <p>Contract Amount: Php268,000.00</p> <p>Award Date: 17-May-2022</p> <p>Publish Date: 25-Jun-2022</p> <p>Date Last Updated: 25-Jun-2022</p> <p>Contract Number: 22-00132</p> <p>Proceed Date: 23-May-2022</p> <p>Contract Effectivity Date: 01-Jun-2022</p> <p>Contract End Date: 03-Jun-2022</p> <p>Created By: MAITA SUMOGAD DANTE</p> <p>Date Created: 25-Jun-2022</p> <p>Approver:</p>
#	Product/Service/Project Name	Budget						
1	TOUR OPERATOR, Procurement of services of a tour operator for the LAS Mid-Year Assessment, 90000000, 1, Lot	Php272,000.00						
<p>Funding Instrument: General Appropriations Act</p> <p>Area of Delivery:</p> <p>Delivery Period: 0 Day/s</p> <p>Contact Person: MAITA DANTE</p> <p>Created By: MAITA DANTE</p>		<p>View Documents: 4</p>						



**BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB)
and Recommending Award for the Tour Operator for the LAS Mid-Year
Assessment**

(RFQ No. 2022 - 05 - 051)

Resolution No. 2022 - 070

WHEREAS, the Department of Tourism (DOT), through the Procurement Management Division (PMD), posted the Request for Quotation (RFQ) for the Tour Operator of the LAS Mid-Year Assessment, in the PhilGEPS website and DOT website continuously for at least four (4) calendar days, starting 06 May 2022, and the deadline for the submission of quotations is set on 10 May 2022. The Approved Budget for the Contract (ABC) is Two Hundred Seventy-Two Thousand Pesos (Ph272,000.00). A copy of the PhilGEPS posting is hereto attached, marked as **Annex "A"**, and made as integral part hereof;

WHEREAS, sixteen (16) known bidders were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via e-mail using the same method, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, no prospective bidder submitted their quotation within the set deadline of the submission of quotations on 10 March 2022. A bid bulletin has been issued to extend the deadline of submission of quotation on 16 May 2022. A copy of bid bulletin is hereto attached, marked as **Annex "B"** and made an integral part hereof;

WHEREAS, sixteen (16) known bidders were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via e-mail using the same method, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, one (1) prospective bidder submitted their quotation within the set deadline for the submission of quotation on 16 May 2022 to wit:

WHEREAS, upon evaluation, below is the findings;

Name of Bidder	Bid Amount (As Read)	Findings
JUAN PASYALAN TRAVEL AND TOURS.	Php268,000.00	Eligible

WHEREAS, the detailed evaluation of the quotation resulted in the following:

Name of Bidder	Bid Amount (As Calculated)	Ranking
JUAN PASYALAN TRAVEL AND TOURS.	Php268,000.00	Single Calculated Bid

**CERTIFIED TRUE COPY
OF THE ORIGINAL**
BY: 5/23/22

WHEREAS, upon due evaluation and careful examination of the quotation submitted by **JUAN PASYALAN TRAVEL AND TOURS.**, being the bidder with the *Single Calculated Bid (SCB)*, its quotation has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference (TOR). A copy of the Abstract of Quotations and the submitted quotations are hereto attached, marked as **Annexes "C" and "D"**, respectively, and are made integral parts hereof;

NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement – Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Tour Operator for the LAS Mid-Year Assessment; and
- b) To declare by **Juan Pasyalan Travel and Tours.**, as the **Single Calculated and Responsive Bid (SCRB)** and to award the contract for the Tour Operator for the LAS Mid-Year Assessment, in the total amount **TWO HUNDRED SIXTY-EIGHT THOUSAND PESOS (Php268,000.00)**, inclusive of all applicable taxes;
- c) To recommend for approval by the Secretary of Tourism the foregoing findings.

Resolved this 17th day of May 2022.

Recommending Approval:



OIC - USEC. REYNALDO L. CHING

BAC Chairperson



OIC - ASEC. MILAGROS Y. SAY

BAC Vice Chairperson



MR. RAYMUND GLEN A. AGUSTIN

BAC Member



MS. ERNESTINNE S. DEMACLIID

BAC Member




ATTY. JENNIFER A. OLBA

BAC Member

By Authority of the Secretary
(Department Order No. 2022-025)

☒ **APPROVED** ☐ **DISAPPROVED:**



ENGR. CHRISTOPHER V. MORALES, CESO II
Undersecretary for Tourism Regulation Coordination
And Resource Generation (TRCRG)

CERTIFIED TRUE COPY
OF THE ORIGINAL

BY: 9/5/23/22



NOTICE OF AWARD

MS. QUEEN MAE BERSABAL


1045 ME P. Burgos Street, Barangay Uno,
City of Cabuyao, Laguna

Dear Ms. Bersabal:

We are pleased to inform you that your quotation for the Tour Operator for the LAS Mid-Year Assessment in the amount of Two Hundred Sixty-Eight Thousand Pesos (PhP268,000.00) has been determined as the Single Calculated and Responsive Bid (SCRB) through Negotiated Procurement – Small Value Procurement (SVP).


We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,


ENGR. CHRISTOPHER V. MORALES, CESO II
*Undersecretary for Tourism Regulation Coordination
And Resource Generation (TRCRG)*

Department of Tourism
*By Authority of the Secretary:
(per Department Order No. 2022-025)*

Conformed:


QUEEN MAE BERSABAL

(Awarded bidder's name of authorized
Representative and signature)

May 23, 2022
(Date)

***Kindly fax or email to sender to acknowledge receipt**

Service Contract
Ground Handling Services

KNOW ALL MEN BY THESE PRESENTS:

That this Agreement, made and entered into this MAY 30 2022 in the City of Makati, Philippines, by and between:

The **DEPARTMENT OF TOURISM (DOT)**, a government agency with principal office address at the New DOT Building, 351 Sen. Gil Puyat Avenue, Makati City, Philippines 1200 represented by OIC-Undersecretary for Tourism Regulation, Coordination and Resource Generation (TRCRG), **ENGR. CHRISTOPHER V. MORALES**, of legal age, Filipino, hereinafter referred to as the "**FIRST PARTY**";

and

JUAN PASYALAN TRAVEL AND TOURS is a private entity existing and duly registered under the laws of the Philippines, with office address at 1045 ME P. Burgos St., Barangay Uno, Cabuyao, Laguna and represented by its Senior Project Officer, **MA. CHRISTINA EUSALA**, hereinafter referred to as the "**SECOND PARTY**";

Each a Party, collectively, the "**PARTIES**."

WITNESSETH:

WHEREAS, the **FIRST PARTY** is the primary planning, programming, coordinating, implementing and regulatory government agency in the development and promotion of the tourism industry, both domestic and international;

WHEREAS, the **FIRST PARTY** is mandated to organize and/ or conduct seminars, workshops and similar trainings on legal procedures for the Department and its personnel;

WHEREAS, pursuant to the above, the **FIRST PARTY** will conduct the LAS Mid-Year Performance Evaluation, Utilization Assessment, and Task Reassignment Activity (the "**LAS Mid-Year Assessment**") which aims to boost the LAS office's productivity by identifying measures for improvement of business processes, budget utilization, and attainment of Quality Management System (QMS) quality objectives;

WHEREAS, the **FIRST PARTY** is in need of the services of a DOT Accredited Tour Operator to provide accommodation, meals, transportation, resource person and other logistic requirements for the LAS Mid-Year Assessment on *01 to 03 June 2022 in Baguio City*;

WHEREAS, the **SECOND PARTY** is a duly registered member of the Philippine Government Electronic Procurement System (PhilGEPS) who possesses the necessary skills, experience and expertise in providing the required services, has offered to undertake the project;

WHEREAS, the requirement was processed in compliance with the procedure on **Negotiated Procurement-Small Value Procurement**, pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act);

WHEREAS, the Bids and Awards Committee (BAC) of the DOT, through **BAC Resolution No. 2022-070** dated 17 May 2022, has declared the **SECOND PARTY** to be the bidder with the *Single Calculated and Responsive Bid (SCRB)* as its quotation is found to be compliant and responsive to the specifications indicated in the Terms of Reference (TOR);

NOW, THEREFORE, based on the foregoing, the **PARTIES** hereby agree as follows:

1. **SERVICES.** The **SECOND PARTY** shall provide the **FIRST PARTY** with the necessary requirements as follows:
 - A. Transportation (air-conditioned bus or coaster) on 01 to 03 June 2022
 1. Can accommodate Twenty (20) persons with luggage
 2. Makati City-Baguio City-Makati City route
 3. Inclusive of fuel expenses, toll, parking and environmental fees
 4. Inclusive of driver and coordinator's fees, meals and accommodation
 - B. Outdoor activity-based teambuilding (02 June 2022)
 - C. Accommodation with breakfast
 1. Nine (9) Twin-sharing rooms
 2. Two (2) Single Occupancy rooms
 3. Check In : 01 June 2022
Check Out : 03 June 2022
 - D. Function room (01 June to 02 June 2022)
 1. Can accommodate twenty (20) persons
 2. With WIFI connection
 3. With microphones, speakers, projector, white screen, clicker, and whiteboard
 - E. Resource person to conduct capacity development activity on 02 June 2022 (preferably a resident of Baguio City)
 - F. Meals
 1. Takeaway breakfast for 20 pax (01 June 2022)
 2. Lunch for 20 pax (01 and 03 June 2022)
 3. Dinner at the training venue for 20 pax (01 June 2022)
 4. Lunch at the training venue for 21 pax (02 June 2022)
 5. Dinner for 20 pax (02 June 2022)
 6. Takeaway dinner for 20 pax (03 June 2022)

Details of the above including the other responsibilities of the **SECOND PARTY** are indicated in the attached **Terms of Reference**, which forms an integral part of this contract.

2. **EFFECTIVITY AND TERM.** This Agreement shall be effective from the date of execution until **03 June 2022**.
3. **COMPENSATION.** By way of compensation for its services, the **FIRST PARTY** shall pay the **SECOND PARTY** the total amount indicated in the Statement of Account, which shall be based on actual expenses incurred, but not to exceed **Two Hundred Sixty-Eight Thousand Pesos (PhP268,000.00)**, for the total actual cost of services rendered inclusive of VAT and other taxes.
4. **PAYMENT.** The above consideration will be paid by the **FIRST PARTY** after presentation of the required Statement of Account and other necessary documents, subject to the usual accounting and auditing rules and regulations by the **SECOND PARTY**. It is understood, however, that payment shall only be made after it has fully and satisfactorily rendered its undertaking under this agreement.
5. **LIQUIDATED DAMAGES.** When the **SECOND PARTY** fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in this Agreement inclusive of duly granted time extensions if any, the **FIRST PARTY** shall, without prejudice to its other remedies under this Agreement and under the applicable law, deduct from the contract


price, as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay until actual delivery or performance. The **FIRST PARTY** need not prove that it has incurred actual damages to be entitled to liquidated damages. Once the amount of liquidated damages reaches ten percent (10%) of the total contract price, the **FIRST PARTY** may rescind or terminate the Agreement, without prejudice to other courses of action and remedies open to it.

6. **FREE AND HARMLESS.** The **SECOND PARTY** shall hold the **FIRST PARTY** free and harmless from, and hereby binds and obligates itself to indemnify the **FIRST PARTY** for any and all liabilities, losses, damages, injuries, including death, claims, demands, suits, proceeding, judgements, awards, fines, penalties and all expenses, legal or otherwise of whatever kind or nature arising from and by reason of this Agreement, due to the fault, negligence, act, act omission, delays, conduct, breach of trust, or non-observance or violation of this Agreement, or any of its stipulation and warranties by the **SECOND PARTY** and/or any of its employees, agents, representatives, or sub-contractors.
7. **DISPUTE RESOLUTION.** If any dispute shall arise between the **FIRST PARTY** and the **SECOND PARTY** in connection with this Agreement, the Parties shall make every effort to resolve such dispute amicably. Should such dispute not be resolved, the same will be referred for arbitration in accordance with RA No. 876 or the *Arbitration Law* and RA No. 9285 or the *Alternative Dispute Resolution Act of 2004*.
8. **ELECTRONIC SIGNATURES.** The parties shall be entitled to sign and transmit this Agreement with an electronic signature whether by facsimile, e-mail, or other electronic means, which signature shall be binding on the Party whose name is contained therein. Any Party providing an electronic signature agrees to promptly execute and deliver to the other parties an original signed Agreement upon request
9. **COMPLETENESS OF AGREEMENT.** This Agreement, along with the select provisions in the annexes made integral parts hereof, contains the complete understanding of the Parties and may not be modified or amended except through another Agreement in writing duly executed by the parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement through their authorized representatives on the date stated above.

DEPARTMENT OF TOURISM (DOT)

By:



ENGR. CHRISTOPHER V. MORALES
 OIC-Undersecretary, TRCRG

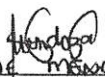
JUAN PASYALAN TRAVEL AND TOURS

By:



MA CHRISTINA EUSALA
 Senior Project Officer

Signed in the presence of:


 John E. Punit


 CAROLINE MENDOZA

FUNDS AVAILABLE:


MR. ROMAN G. BERSAMIRA
 Chief, Accounting Division

ACKNOWLEDGEMENT

Republic of the Philippines) S.S
 City of Makati)

On this 31st day of May, 2022 personally appeared before me, a Notary Public in and for the City of Makati, the following persons:

Name	Government ID	Date Issued	Place Issued
OIC-Undersecretary Christopher V. Morales	<u>R# P4239508</u>		
Ma. Christina Eusala			

all known to me to be the same person who executed the foregoing Agreement and acknowledgement that the same is an act of their free and voluntary will and deed and of the entity that they respectively represent.

IN WITNESS WHEREOF, I hereunto sign this document and affix my seal of office on this date and place aforementioned.

Doc. No. 376
 Page No. 66
 Book No. II
 Series of 2022.

ATTY. AUDELLE H. ZAMORA
NOTARY PUBLIC
 Until December 31, 2022
 Penthouse, Legal Affairs Service, DOT Bldg.
 PTR No. 8862995 - 01/12/2022 - Makati City
 IBP Lifetime Member 04646 / Makati City
 Roll No. 44115 / MCLE VI-0024349
 Extended Until June 30, 2022 Per BM No. 3795